Session Chair Application

**Name**:

**Institution**:

**Email**:

**Cell:**

**(We will only contact you via cell phone if there are last minute changes to the schedule or presentation.)**

The session chair will be responsible for introducing the presenter(s) and distributing/collecting evaluation forms. You will be expected to attend the Session Chairs Orientation session at 7:30 AM each morning that you are chairing a concurrent session. Attendance is expected each morning to give you specific instructions for each day of the conference.

Benefits include a guaranteed seat at the session and an opportunity to serve your organization while getting to know presenters.

**Directions**: Please insert your name beside three (or less) different times that you are available to serve as a session chair. Then email the document and any question you have to Cortney Wenzel ([Cortney.wenzel@unthsc.edu](mailto:Cortney.wenzel@unthsc.edu)).

**Wednesday, November 6th**

|  |  |
| --- | --- |
| Pre-Conference Institutes |  |

**Thursday, November 7th**

|  |  |
| --- | --- |
| 10:15 – 11:15 AM |  |
| 1:30 – 2:30 PM |  |
| 2:45 – 4:15 PM |  |
| 4:30 – 5:30 PM |  |

**Friday, November 8th**

|  |  |
| --- | --- |
| 9:45 – 10:45 AM |  |
| 11:00 AM – 12:00 PM |  |
| 2:00 – 3:00 PM |  |
| 3:15 – 4:15 PM |  |

**Saturday, November 9th**

|  |  |
| --- | --- |
| 8:00 – 9:30 AM |  |